

Posts held pending review

Post Description	Shared Services	Notes
Commercial and Property		
Leisure Partnership Development Manager		Vacant since April 2021 and no immediate plans for recruitment.
Communities		
Assistant Sports Development Officer (0.86 FTE)		A review of staffing across Sports Development is currently taking place. There are various temporary arrangements in place using different allocation grant funding.
Project Co-ordinator (Sports Development 0.4 FTE)		
Wellbeing Development Officer		
SR Leisure Partnership Manager		To be considered in context of South Ribble Leisure Limited Review
Policy and Governance		
Shared Service Lead – Transformation and Partnerships		This post is remaining vacant for 2022/23.

Posts where the post-holder has been seconded:

Post Description	Shared Services	Notes
Communities		Some of these posts may be filled temporarily until the post holder returns.
Senior Community Involvement Officer		
Community Coach Gymnastics		
Customer and Digital		
Waste Management Officer		
Neighbourhood Officer (0.5 FTE)		

Notes:

FTE stands for Full Time Equivalent and is used for part-time posts to show a comparison against a full-time post.

Other Vacancies

Post Description	Shared Services	Notes
Communities		
Project Co-ordinator (0.6 FTE)		Split post 0.6fte & 0.4FTE above - 1 FTE to be appointed – external funding to be secured.
Environmental Health Technician (0.6 FTE)		Vacant since July 2021
Environmental Health Officer		New starter in progress
Community Development Officer		New starter in progress
Youth Engagement Officer		New Starter in progress
Housing Options Officer		New starter in progress
Housing Options Officer (temp)		Out to advert
Assistant Sports and Active Coach		New starter in progress – Grant Funded
Customer and Digital		
ICT		
Software Developer	Y	Out to advert
Business Systems Officer	Y	Out to advert
ICT Apprentice	Y	New starter in progress
Cyber Security Officer	Y	Recruitment in progress
Helpdesk manager	Y	New starter in progress
Software Manager	Y	New starter in progress
ICT Technician	Y	New starter in progress
Network Officer	Y	New starter in progress
Senior Network Officer	Y	New starter in progress
Software Developer	Y	Out to advert
Neighbourhoods		
Team Operative (2 FTE)		Vacant since 10/09/21
Arborist		
Operations Supervisor		New starter
Administrative Officer		
Apprentice mechanic		Vacant since 01.09.2021
Waste Operatives x 2		Internal advert
Waste Driver		Internal advert
Customer Services		
Revenues Team Leader		
Customer Services Officer (level 5)		Out to advert
Customer Services Officer Level 5 – (NNDR and Sundry Debtors)	Y	Out to advert

Post Description	Shared Services	Notes
Customer Service Apprentice	Y	Out to advert
Customer Services Officer Level 5	Y	New starter in progress
Customer Services Officer Level 3	Y	New starter in progress
Customer Services Officer Level 6 x 2	Y	New starter in progress
Planning & Development		
Licensing Officer		Vacant since 31/12/21
Apprentice (3 FTE)		These will be recruited to in the next round of apprentices
Strategic Housing Officer		Vacant since May 2021
CIL and Section 106 Officer		New starter date to be confirmed
Senior Planning Officer		Vacant
Policy & Governance		
Museum Curator	Y	Vacant since May 2020 but the budget has been used to fund a temporary resource.
Astley Hall Attendant	Y	
Events Assistant	Y	
Business Development Officer		Vacant since April 2021
Democratic Services Assistant	Y	
Senior Communications Officer	Y	Out to advert
Communications Officer	Y	Recruitment in progress
Communications Intern	Y	Out to advert
Trainee Auditor	Y	Out to advert
Legal Executive	Y	Vacant since 23/01/22 and looking to recruit next financial year
Corporate Admin Assistant	Y	
Executive Assistant	Y	
Mayor Secretary	Y	New starter date to be confirmed
UNISON Branch Officer	Y	New starter date to be confirmed
Commercial Services		
Cleaner		Vacant since March 2022
Facilities Officer		Out to advert
Graduate Engineer		Part of shared review
Estates Surveyor		Funding temp post